

WICOMICO COUNTY AIRPORT COMMISSION

APRIL 10, 2017

Present: John Hall, Chairman; Matthew E. Creamer, Vice Chairman; Nola Arnold; James Brooke; Bud Church; Gerard DiCairano; Calvin Peacock

Staff: Dawn Veatch; Denise Shellaby; Edward Jackson; Raymond Veatch

Other: David Goslee, Ex-Officio Member; Jacqueline Jennings, Piedmont Airlines; Patrick Nelms, Bay Land Aviation; Duane Frantz, William Haag, John Levering, T-Hangar Tenants

CALL TO ORDER

Chairman Hall called the meeting to order at 3 p.m.

MINUTES

The March 13, 2017 minutes were approved.

INTRODUCTIONS

Mrs. Jacqueline Jennings from Piedmont Airlines, and Mr. Ray Veatch were introduced. Mrs. Jennings is Piedmont's Marketing Director and has been assisting Airport Management with the May 20 Fly In. Mr. Veatch has also been working on the Fly In, but has coordinated records retention and destruction along with participants in the Junior Achievement program. Mrs. Veatch has been mentoring a University of Maryland intern and introducing her to various aviation career opportunities. The intern and the Junior Achiever update the airport's social media. The airport's Twitter and Face Book page are up and running.

FEDERAL AVIATION ADMINISTRATION EQUIPMENT

The Instrument Landing System is down again. A cable is corroded and Mrs. Veatch will again contact the FAA to get on the national fix list. The PAPI lights were also out this weekend. The FAA technicians are working on the problem.

PROJECT UPDATE

The Transportation Security Administration's scanner is operational. The generator bid has been closed and awarded. It is expected to be a 60 day project. Mrs. Veatch is waiting for signatures for the UAS designated area project. The UAS site has been coordinated with Air Traffic Control and will be located in the industrial park. The State of Maryland has placed the Wor-Wic Community College/Airport Water Extension Project as their #1 grant priority. The FAA Washington Airports District Office has given Airport Management guidance to get the Mini Master Airport Layout Plan processed quickly. Delta Airport Consultants is working on the engineering and development of the water disbursement grid. Delta Airport Consultants is also working on the feasibility study for the Runway 32 Overrun/Displaced Threshold Project. The request for proposal for the Taxiway B North Project is moving forward.

T-HANGARS

All the tenants in the old T-Hangars have been notified that the buildings will be demolished, and they will need to vacate by May 31, 2017. County Public Works will schedule the demolition in June. A 20,000 – 38,000 square foot hangar will be constructed in that space. Mr. DiCairano inquired why the green T-Hangar building couldn't be relocated, and Mrs. Veatch advised it would not be cost effective to

move the hangars. County Public Works is also reviewing resurfacing the taxi lanes and the repair of the pavement deviation by Bay Land Aviation.

NEW IMAGE

The Airport Management Office is now temporarily located in the conference room on the first floor of the terminal building. Renovations on the second floor are under way. The conference room renovations will start as soon as the Airport Management Office returns to the second floor. Mrs. Jennings inquired as to the purpose of the conference room. Mrs. Veatch advised the room would be used for meetings and for food service during flight operations. Mrs. Veatch is working on the request for proposal for the food and would like to have service by the end of June.

PUBLIC COMMENTS

Mr. Levering inquired as to the status of the fire station. Delta Airport Consultants is planning to identify the location of the Aircraft Rescue and Fire Fighting building. Mr. Hall added the fire service agreement does not include the area outside Salisbury city limits and is still a work in progress. Mr. Levering also advised that the T-Hangar tenants are upset that the old T-Hangars are going to be torn down. The tenants will do their very best to vacate in the limited amount of time, but may need some help with moving. Mrs. Veatch suggested the tenants contact the Civil Air Patrol cadets to help with the move. The tenants can sell items at the Fly In swap meet. Mr. Goslee inquired as to the status of a repair shop being located on the airfield. Maryland is the only state that charges tax on aircraft parts and labor. Mr. Peacock advised State Bill 159 has stalled in the House Ways and Means. The House drafted the original bill, but the Senate rewrote it. The Aircraft Owners and Pilots Association is pushing for the approval of the bill. Mr. Goslee also inquired as to the status of the Civil Air Patrol hangar. Mr. Peacock advised the Civil Air Patrol would like to obtain four of Piedmont's trailers. Mr. Peacock asked Mrs. Jennings to confirm that Piedmont will also donate the HVAC system for the trailers. Mr. Nelms advised Bay Land Aviation will sponsor the pancake breakfast at the Fly In. Breakfast will begin at 7:30 a.m. for the volunteers and then will be open to the public from 8 a.m. till 10 a.m. Mrs. Veatch has procured some food vendors, including a snow cone machine. There is a \$10 cost for tables, but no charge for community service agencies.

AIRPORT COMMISSION COMMENTS

Mr. Church will schedule a meeting with Mr. Hall, Mrs. Veatch, and the Worcester County Commission to promote the SBY Airport in Worcester County. Mr. Hall complimented the beautiful heron artwork that is on loan from the Ward Museum. Mrs. Veatch is working on acquiring additional pieces.

NEXT MEETING

The next meeting will be held May 8, 2017.

ADJOURNMENT

The meeting was adjourned at 3:45 p.m.

John Hall, Chairman