

**WICOMICO COUNTY AIRPORT COMMISSION**  
**Monday September 14, 2020 @ 3:00**  
**County Council Chambers**  
**AGENDA**

**1. APPROVAL OF MINUTES**

**Chair- Calvin Peacock**

**2. AIRPORT MANAGER'S REPORT**

- 1. Assistant Airport Manager** – Please welcome Christopher Davidson. Chris started on August 27<sup>th</sup> and is currently taking the lead on UAS initiatives, starting conversations with local community leaders, and getting familiarized with airport operations and County policies and procedures.
- 2. Project and Contract Status Update**
  - a. UAS Hangar construction** – Interior fit-out work has begun. Taxiway and parking lot pavement is completed. Expected completion is in about 3 months.
  - b. Environmental Assessment (EA) and Land Services** – Delta Airport Consultants continues work on these projects. EA is expected to be completed by the end of the year. No further update at this time.
  - c. Runway Benefit Cost Analysis** – Delta Airport Consultants continues to work on this with their subcontractor. No further update at this time.
  - d. Runway 14-32 Extension Design** – Delta Airport Consultants have submitted a task order for FAA review. FAA will need to issue comments or approval. The airport is revisiting available funding opportunities and will be working with FAA once the EA is completed. An Independent Fee Estimate will also need to be conducted.
  - e. Taxiway A Rehabilitation** - Phase 1 completed. Phase 2 construction for the remainder of the taxiway should begin around September 21-28. We are still awaiting for FAA CARES Act grant amendment guidance for the \$1.9M needed for this project. \$1.14M is covered under Airport Improvement Program (AIP) entitlement grant which has been executed.
  - f. Air Carrier Apron Rehabilitation** - Work had been completed.
  - g. Airport City Water** – New start date for the project is October 5<sup>th</sup>. Estimated completion date is August 15, 2021.

- h. Construction of Aircraft Rescue and Fire Fighting (ARFF) Facility** – On hold until FAA receives CARES Act grant amendment guidance. The project is ready to be advertised for bid. No further update.
- i. Aircraft Rescue and Fire Fighting (ARFF) Truck** – MAA has \$315,000 in grant funds available for SBY for the purchase of a replacement ARFF truck. The airport recently received word from FAA that the purchase will be eligible for CARES Act funding for the remaining \$412,026. Resolution No. 92-2020 is going before County Council tomorrow for approval to amend the Capital Budget and allocate the funding.

**3. Passenger Activity** – Passenger numbers have leveled off for the month of August. Piedmont reported 3455 total enplaned passengers for August which is roughly 46% of 2019 enplanements for the month. Load factors are at 65%.

**4. Rosenfeld's Jewish Deli** – Rosenfeld's gave notice last week that it will not be returning to the airport. Warren Rosenfeld stated – “I greatly appreciate everything that the County, and the airport management, have done for me. I LOVED having a Rosenfeld's location there. But, I was not making a profit there even prior to the pandemic, and now with it, it will be even that much harder to make it a profitable endeavor.” Airport staff are discussing ideas for a new concessionaire.

- 3. CHAIRMAN'S REPORT:** **Calvin Peacock**
- 4. PUBLIC COMMENTS:**
- 5. AIRPORT COMMISSION COMMENTS:**
- 6. NEXT MEETING** - Monday, October 12, 2020 @ 3:00 pm
- 7. ADJOURNMENT**